

UNCLASSIFIED

ORDER FOR SUPPLIES OR SERVICES							PAGE 1 <i>(A3)</i>		
IMPORTANT: Mark all packages and papers with contract and/or order numbers.									
1. DATE OF ORDER 09/23/2003	2. CONTRACT NO. (if any) <i>M002</i>	6. SHIP TO:							
3. ORDER NO. S-LMAQM 03 C 0016 M 001	4. REQUISITION / REFERENCE NO. 1052-350059A 2003	a. NAME OF CONSIGNEE INSIDE DELIVERY - SEE NOTED							
5. ISSUING OFFICE (Address correspondence to) U.S. DoS OFFICE OF ACQUISITION, P.O. BOX 9115, ROSSLYN STN		b. STREET ADDRESS RELEASED IN PART							
ARLINGTON, VA 22219-1115		c. CITY B4							
7a. NAME OF CONTRACTOR TIMOTHY SITTERS, 703-564-1210		d. STATE e. ZIP CODE							
7b. COMPANY NAME DUNS: 929525509 TESSADA & ASSOCIATES		f. SHIP VIA:							
7c. STREET ADDRESS 8001 FORBES PLACE STE. 310		g. TYPE OF ORDER							
7d. CITY SPRINGFIELD	7e. STATE VA	7f. ZIP CODE 22151	a. PURCHASE	b. DELIVERY - Except for Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheets, if any, including delivery as indicated.	h. BILLING INSTRUCTIONS Billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and issued subject to the terms and conditions of the above-numbered contract.				
9. ACCOUNTING AND APPROPRIATION DATA 19-11231075.E - 1052 - 350059 - 173110 - 8973 - 2589 -		10. REQUISITIONING OFFICE 173110 DS/ATA/TR TRAINING DIVISION							
11. BUSINESS CLASSIFICATION (Check appropriate box(es)) <input checked="" type="checkbox"/> a. SMALL <input type="checkbox"/> b. OTHER THAN SMALL <input checked="" type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMAN-OWNED									
12. F.O.B. POINT Destination			14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (DATE) 05/14/2003		16. DISCOUNT TERMS		
13. PLACE OF a. INSPECTION Destination									
17. SCHEDULE (See reverse for Rejections)									
ITEM NO. (a)	CATALOG NUMBER (b)	STOCK NUMBER (b)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)	
			ISSUING AGENT: MARTHA L. LOVERDE 703-875-5113						
			THE PURPOSE OF THIS MODIFICATION IS TO INCREASE THE TOTAL CONTRACT CEILING AUTHORIZE ADDITIONAL WAREHOUSE SPACE						
			 THE TOTAL CONTRACT CEILING IS RAISED ACCORDINGLY BY A TOTAL OF \$1,326,156.80 FOR THE BASE AND ALL FOUR OPTION PERIODS.						
18. SHIPPING POINT			19. GROSS SHIPPING WEIGHT	20. INVOICE NO.			\$251,772.20	17(h) TOTAL (Cont. pages)	
			21. MAIL INVOICE TO: a. NAME SEE ADDRESS IN SCHEDULE					\$251,772.20	17(j) GRAND TOTAL
			b. STREET ADDRESS (or P.O. Box)						
c. CITY			d. STATE	e. ZIP CODE					
22. UNITED STATES OF AMERICA BY (Signature) <i>Marta L. Loverde</i>			23. NAME (Typed) MARTHA L. LOVERDE 703-875-5113 TITLE: CONTRACTING/ORDERING OFFICER						
NSN 7540-01-152-8083 PREVIOUS EDITION NOT USABLE			OPTIONAL FORM 347 (Rev. 04-1999) (EG) Prescribed by GSA/FAR 48 CFR 53.213 (e)						
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Requisition No. Fiscal Year Order No.
1052-350059-A 2003 S -LMAQM 03 C 0016 M 001

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SUPPLEMENTAL INVOICING INFORMATION

If desired, this order (or a copy thereof) may be used by the Contractor as the Contractor's invoice, instead of a separate invoice, provided the following statement, (signed and dated) is on (or attached to) the order: "Payment is requested in the amount _____.
No other invoice will be submitted." However, if the Contractor wishes to submit an invoice, the following information must be provided: contract number (if any), order number, item number(s), description of supplies or services, sizes, unit prices, and extended totals. Prepaid shipping costs will be indicated as a separate item on the invoice. Where shipping costs exceed \$10 (except for parcel post), the billing must be supported by a bill of lading or receipt. When several orders are invoiced to an activity during the same billing period, consolidated periodic billings are encouraged.

SUPPLEMENTAL INVOICING INFORMATION

Quantity in the "Quantity Accepted" column on the face of this order has been: inspected, accepted, received by me
and conforms to contract. Items listed below have been rejected for the reasons indicated.

SHIPMENT NUMBER	PARTIAL		DATE RECEIVED	SIGNATURE OF AUTHORIZED U.S. GOVT REP.	DATE
	FINAL				
TOTAL CONTAINERS	GROSS WEIGHT	RECEIVED AT	TITLE		

REPORT OF REJECTIONS

OPTIONAL FORM 347 BACK
(Rev. 04-1999) (BACK)

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Requisition No. 1052-350059-A		Fiscal Year 2003		ORDER FOR SUPPLIES OR SERVICES SCHEDULE - CONTINUATION				PAGE 3	
IMPORTANT: Mark all packages and papers with contract and/or order numbers.									
DATE OF ORDER 9/23/03 00:00:00			CONTRACT NO. S-LMAQM03C0016		ORDER NO. S-LMAQM 03 C 0016 M 001				
ITEM NO. (a)	CATALOG NUMBER (b)	STOCK NUMBER (c)	SUPPLIES OR SERVICES (d)		QUANTITY ORDERED (e)	UNIT (f)	UNIT PRICE (g)	AMOUNT (h)	QUANTITY ACCEPTED (i)
0001	001		LEASE OF ADDITIONAL [REDACTED] SQUARE FEET OF SPACE AT AN ANNUAL COST OF [REDACTED] A SQUARE FOOT FOR THE BASE PERIOD OF THE CONTRACT. FOR THE FOUR OPTION PERIODS THE CORRESPONDING INCREASE IN CEILING FOR ADDITIONAL SPACE WILL BE [REDACTED] AND [REDACTED] RESPECTIVELY. Additional equipment is also authorized.		1	LT	\$251,772.20	\$251,772.20	
TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))								\$251,772.20	
NSN 7540-01-152-8082				50348-101				OPTIONAL FORM 348 (04-1999) Prescribed by GSA FAR (48 CFR) 53.213(e)	
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Requisition No. Fiscal Year
1052-350059-A 2003

EAPCS

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TERMS AND CONDITIONS

Shipping Instructions

Serial No.

SHIPPING CODE	DESCRIPTION	S -LMAQM 03 C 0016 M 001
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V2 CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE [COTR] SHALL FURNISH ALL SUBSTANTIVE GUIDANCE AND TECHNICAL ADVICE TO THE CONTRACTOR. HOWEVER, NO CHANGE WHICH WILL AFFECT PRICE, QUALITY, SERVICE, TERMS AND CONDITIONS OF THIS ORDER WILL BE MADE UNLESS AUTHORIZED IN WRITING BY THE CONTRACTING OFFICER.

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SEP-24-2003 11:10

DS/HSD/LHT

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ORIG

FWD

ASD

PROB

MOD SLMAQM03C0016 173110
20030514 DS/ATA/TR

TIMOTHY SITTERSON
703-564-1210

1052-350059-A

FUNDING FOR ADDITIONAL WAREHOUSE SPACE

\$259,355.70

1911231075.E 1052 350059 173110 9973 2589

TESSADA & ASSOCIATES
8001 FORBES PLACE, SUITE 310
SPRINGFIELD, VA 22151

ATTN: MARTHA LOVERDE (703) 875-5113

PLEASE PROCESS THIS REQUEST FOR A MODIFICATION UNDER
CONTRACT S-LMAQM-03-C-0016, (REF. PO 1052-350059) FOR THE
PURPOSE OF PROVIDING ADDITIONAL WAREHOUSE SPACE.

001

001

LEASE OF ADDITIONAL

20030514EA

1 259355.70

SQUARE FOOT OF SPACE AT A COST OF

A SQUARE FOOT.

B4

ATTACHMENT: TESSADA AND ASSOCIATES, INC. COST
BREAK-DOWN.

CONSIGNEE & INVOICE
U.S. DEPARTMENT OF STATE
ATTN: JIM HOWARD, DS/ATA
SA-14, 12TH FLOOR
2201 C ST., NW
WASHINGTON, DC 20520

FOR ADDITIONAL INFORMATION PLEASE CONTACT:
DS/ATA: JIM HOWARD, (703) 312-3010
DS/ASD/CAP: ANTHONY T. JONES, (202) 663-0827 OR
DS/ASD/CAP: BOB GOODE, (202) 663-0009

PRIORITY = C

BUDGET = 5216

ogn

PROVING:

DATE

Bonnie J Allen 5/14/03

703-312-3010

FUNDS AVAILABLE:

DATE

Michele Stith 5/15/03

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